

Group Information

Group Name	Today's Date

Member Administrator Portal – Group Administrator

One individual from your organization can be the Group Administrator for the Member Administrator Portal. This individual can create additional user accounts to allow multiple individuals from your organization to access the Member Administrator Portal.

Name	Email
Title	Phone

Monthly Administrative Invoices – Email Recipient

One individual from your organization can elect to receive monthly administrative invoices via email. Monthly administrative invoices are also available on-demand in the Member Administrator Portal.

Name	Email

Bi-Weekly Claim Funding Invoices – Email Recipient(s)

Multiple individuals from your organization can elect to receive bi-weekly claim funding invoices sent via email. Bi-weekly claim funding invoices are also available on-demand in the Member Administrator Portal.

Name	Email